

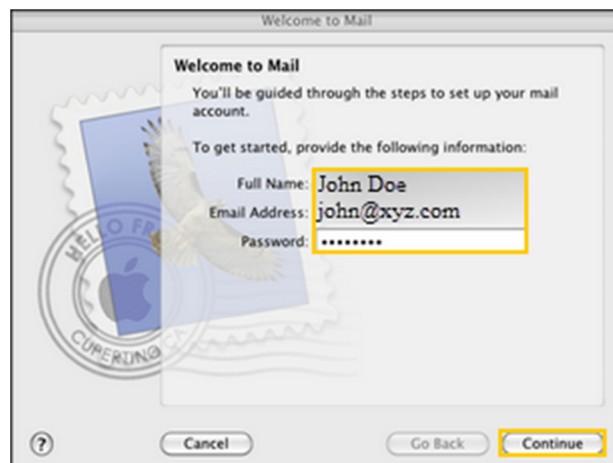
# Exchange for Mac Mail

Please follow the instructions below in order to configure Mac Mail with your exchange account.

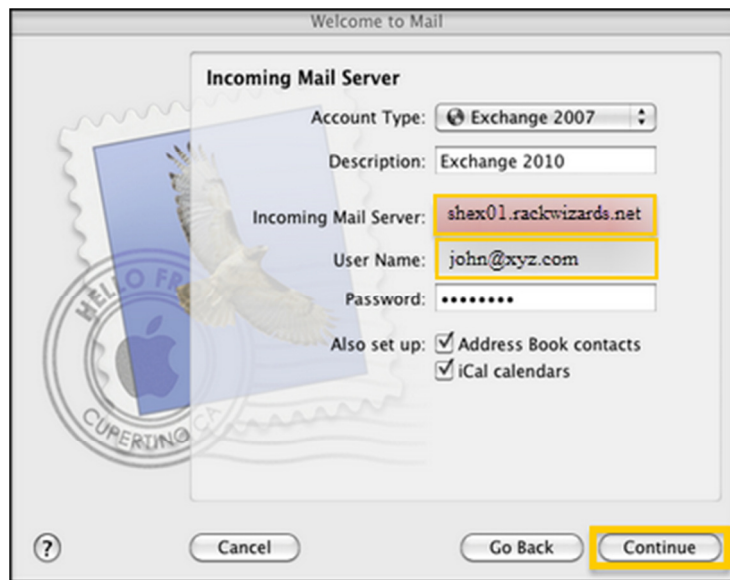
1. Open **Mac Mail**, select **File** and then **Add Account**



2. On the next screen enter your **Full Name**, **Email Address**, **Password** and click **Continue**



3. Enter the following information into the fields below:
- **Account Type:** Exchange 2007 if you're Snow Leopard or Exchange if you're on Lion (Mac Mail has not updated their Account type options for Exchange 2010 yet).
  - **Description:** Enter name for your email account (e.g Work email)
  - **Incoming Mail Server:** Enter the following: **shex.rackwizards.net**
  - **User Name:** Enter in your entire email address (e.g., [john@xyz.com](mailto:john@xyz.com))
  - **Password:** Enter in the password associated with your email account
  - Click the **Continue** button



4. Tick the **Take Account Online** box and then click **Create**

